

Application for Admission to the Master of Advanced Corporation Law

Please submit your completed application and all supporting materials to:

The University of Michigan Law School

Graduate Admissions

701 South State Street

Ann Arbor, Michigan 48109-3091, U.S.A.

Application Deadline: Applications will be received on a rolling basis and will be considered for admission as long as space in the class remains available. International students must apply early enough for the visa process to be completed before program orientation on May 15.

Application Fee: \$75 payable to the University of Michigan Law School by personal check drawn on a U.S. bank account. Alternatively, upon receipt of your application, we will send you instructions for payment by credit card.

To properly view and fill out this pdf form please download and open in the latest version of Acrobat Reader. Complete this application, including the recommender form and the certification, in English. If more space is needed, include additional information on extra A4 or B5 format sheets. Type or print in ink

I. PERSONAL INFORMATION

Name (as in passport): _____
LAST (FAMILY) FIRST (GIVEN) MIDDLE

Courtesy title: ☐ Mr. ☐ Ms. ☐ Other: _____

Name you prefer to be called: _____ Former name, if any: _____

Gender (optional): ☐ Male ☐ Female ☐ Other/more information: _____

Date of birth: _____ Place of birth: _____
MONTH DAY YEAR CITY/STATE/COUNTRY

Country/countries of citizenship: ☐ U.S. ☐ Other: _____

If you are not a U.S. citizen, indicate your status as of the date you submit this application:

☐ Permanent Resident Alien (U.S.) ☐ U.S. Visa type, if any: _____

If you previously applied to the University of Michigan Law School, state for which program and term:

FROM (MM/YYYY) TO (MM/YYYY) _____ PROGRAM _____

II. CONTACT INFORMATION

Email address: _____

Mobile Phone: _____

We often put our faculty, alumni, and students in touch with admitted applicants with shared interests or backgrounds so they can communicate with them about the Law School and their experiences in Michigan. Check here only if you do NOT wish to be contacted. ☐

Current Mailing address:

ADDRESS (1) _____

ADDRESS (2) _____

CITY _____ STATE _____ POSTAL CODE _____

COUNTRY _____

Permanent address (if different):

ADDRESS (1) _____

ADDRESS (2) _____

CITY _____ STATE _____ POSTAL CODE _____

COUNTRY _____

Current address expires: _____
MONTH DAY YEAR

If anyone in your immediate family is a graduate of the University of Michigan Law School, please indicate his/her name and year of graduation:

III. PROGRAM INFORMATION

How did you hear about the graduate programs at the University of Michigan Law School? (check all applicable boxes): From

☐ employer/colleagues ☐ my University ☐ Michigan Law Alumni ☐ Michigan Law Faculty/Staff

☐ Other: _____

IV. EDUCATIONAL BACKGROUND AND WORK EXPERIENCE

Please indicate the country in which you received your first degree in law: _____

Indicate where you are admitted to practice law, and the date(s) of such admission:

If you have taken the LSAT (Law School Admission Test), list your score(s) and test date(s): _____

Please attach your curriculum vitae or résumé to provide a chronological record of your education, and indicate the following information:

- up to eight positions of full-time or significant part-time employment, paid or unpaid, beginning with your most recent, including the name and location of your employer, your job title, and the dates you held the position, along with any other information you think will be useful
- names and dates for all post-secondary institutions attended (undergraduate, graduate colleges or universities, law schools and professional law institutions) beginning with the most recent
- field(s) of concentration (if any) name of degrees obtained (do not translate non-U.S. degrees)
- cumulative GPA or equivalent in other systems (e.g. in 5-, 7-, or 10-point systems, 100% systems)
- class rank (e.g. 2 out of 150), if available, and whether it is an estimated or official rank.
- academic and non-academic honors received, including fellowships, prizes, and memberships in honor societies
- hobbies or special areas of interest or academic pursuits

Please list the educational institutions from which you have requested official transcripts to be submitted directly to the University of Michigan Law School:

V. LANGUAGE

What is your native language? (Which language(s) do you primarily speak at home?) _____

What was the language of instruction in the last two years of your secondary schooling? _____

What was the language of instruction at your university/universities? _____

List all languages, other than English, that you speak or write fluently

If English is not your native language, when did you learn it? (click all applicable boxes)

☐ By age 5 ☐ During elementary school ☐ During high school ☐ At university

Other: _____

Students in our graduate degree programs must have a high level of English proficiency in reading, writing, speaking, and listening. The required minimum scores are 100 iBT (TOEFL) or 7.0 (IELTS). Most admitted students have scores above the required minimum. .

Unless both of the exceptions listed below apply, applicants must submit official, current TOEFL or IELTS scores as an integral part of their application. English proficiency test scores must be sent **directly from the testing institutions to the Law School** (institution code for TOEFL: 1839). If applicants have taken multiple tests, copies of all results must be submitted.

Exceptions

Applicants for whom BOTH of the conditions below apply are not required to submit TOEFL or IELTS scores:

- residents of Australia, Canada (other than Quebec), New Zealand, Ireland, the United Kingdom, or the United States (other than Puerto Rico) AND
- completed a rigorous full-time program of at least three years of post-secondary education in one of those countries

Optional

For law school applicants who wish to supplement their standardized English test scores: **InitialView** offers unscripted interviews with native English speakers who completed their university education in the United States. This allows applicants to converse in a live setting about their unique backgrounds and goals, and to further demonstrate their listening and speaking skills in English. InitialView will send a recording of the interview to the participating law schools indicated by the applicants, as additional material for review.

For further information, please contact InitialView at www.initialview.com.

V. LANGUAGE CONTINUED

Please indicate the dates and scores (including subscores) of all LSAT, TOEFL and/or IELTS tests taken:

DATE	YOUR NAME ON TEST	TOEFL SCORES	IELTS SCORES	LSAT SCORES
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Do you plan to take any of the tests in the future? ☐ Yes ☐ No

If so, which test(s): _____ When? _____

VI. RECOMMENDERS

List the names of your proposed recommenders. (Although Michigan requires two letters of recommendation, applicants are welcome to submit more.) Recommendations may be submitted in English or in the recommender's native language accompanied by a certified translation.

1. Name; Title: _____
Employer/Institution: _____
Address: _____
City: _____ State: _____ Zip: _____ Country: _____
2. Name; Title: _____
Employer/Institution: _____
Address: _____
City: _____ State: _____ Zip: _____ Country: _____

VII. STATEMENT OF PURPOSE

The University of Michigan Law School has long understood that enrolling students with a broad range of perspectives and experiences generates a vibrant culture of comprehensive debate and discussion, and we view our student body as one of our richest resources. The wide-ranging and challenging conversations of our diverse student body, inside and outside the classroom, enrich the quality of our community's intellectual life and enhance the quality of the legal education here.

Please use your Statement of Purpose as an opportunity to introduce yourself to the Law School and to elaborate on your career goals. It is most helpful if you provide information regarding your interests and career goals which is not readily available in your résumé. Special insights in your personal, educational or professional history, as well as significant non-law activities are also welcome.

For ease of reading, please use double-spacing and at least an 11-point font, limiting the essay to a maximum of three pages.

VIII. ELIGIBILITY FOR IN-STATE TUITION

In-state status for tuition and admissions purposes is determined by criteria set forth in the University's *Guidelines for Qualifying for In-State Tuition*, which can be found, along with the application for in-state tuition, at www.ro.umich.edu/resreg.php. Questions pertaining to your in-state status should be addressed to the staff of the Residency Classification Office, University of Michigan Office of the Registrar, LS&A, Suite 5000, 500 South State Street, Ann Arbor, MI 48109-1382, phone number 734-764-1400.

Do you meet the eligibility criteria for in-state tuition according to the Guidelines for Qualifying for In-State Tuition?

☐ Yes, since _____ ☐ No If yes, county of residence: _____

If you answered "yes" and any of the following circumstances applies, please be aware that you must file an application for in-state tuition and be approved in order to be considered for in-state tuition purposes:

- You currently live outside of Michigan (for any purposes, including, but not limited to, education, volunteer activities, travel, or employment).
- You have attended high school or college outside of Michigan.
- You have been employed or domiciled outside of Michigan in the last 3 years.
- You are not a U.S. citizen or Permanent Resident Alien.
- Your spouse, partner, or parent is in Michigan as a nonresident student, medical resident, fellow, or for military assignment or other temporary employment.
- You are 24 years of age or younger and a parent lives outside of Michigan.
- You previously attended any U-M campus (Ann Arbor, Dearborn, or Flint) as a nonresident.
- Other circumstances may also require you to file a residency application.

IX. CONDUCT

While answering the two questions below, when in doubt, err on the side of full disclosure, as the failure to fully answer any question may result in exclusion from law school. If, after completion of this application but prior to matriculation, any matters arise which would require you to answer yes to either question, supplement your application with complete details. Note that an affirmative answer to either question does not necessarily preclude or even prejudice admission. Your answers will be reviewed on an individual basis in relation to all aspects of your experience, academic achievement, and potential. **You must submit a supplementary statement with any affirmative responses; provide complete details, including dates and resolution.**

Have you ever been subject to disciplinary action for academic or other reasons in any of the colleges, universities, graduate, or professional schools you have attended, or are such charges pending or expected to be brought against you?

☐ Yes ☐ No

Have you ever been convicted of a crime (following a jury or bench trial, a guilty plea, or a *nolo contendere* plea), or charged with a criminal offense that was later dismissed as a result of a plea bargain or alternative sentencing arrangement, or are such criminal charges pending or expected to be brought against you? Include misdemeanors and criminal infractions, as well as any interaction with a law enforcement agency that resulted in payment of a fine or order of community service. Do not include minor traffic violations or civil infractions or citations for which jail time was not a potential penalty.

☐ Yes ☐ No

X. RACE AND ETHNICITY

(Optional) The information requested below is optional and will not be used in the admissions process. It is collected to comply with state and federal reporting requirements, as well as for statistical purposes. Your answer, or decision not to answer, will have no bearing on the Law School's admission decision.

Please indicate whether you consider yourself to be Hispanic or Latino.

- ☐ **No**, not Hispanic or Latino.
- ☐ **Yes**, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

In addition, select one or more of the following racial categories to describe yourself:

- ☐ **American Indian or Alaska Native:** a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- ☐ **Asian:** a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- ☐ **Black or African American:** a person having origins in any of the black racial groups of Africa.
- ☐ **Native Hawaiian or Other Pacific Islander:** a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- ☐ **White:** a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

XI. CERTIFICATION

I hereby certify that all statements and representations in this application and in all accompanying materials are true, accurate and complete to the best of my knowledge. I will notify the University of Michigan if any of this information changes. I understand that false statements may result in the revocation of an offer of admission or expulsion.

Signed: _____ Date: _____

Please make sure that your name appears on each separate piece of paper mailed to the Admissions Office. It is the applicant's responsibility to make sure that all necessary materials reach us. You will be notified once your application file is complete. Incomplete applications will not be reviewed.

Letter of Recommendation Information and Waiver Form

The University of Michigan Law School
Graduate Admissions
701 South State Street
Ann Arbor, Michigan 48109-3091, U.S.A.
law.macl.admissions@umich.edu

Name of Applicant: _____
Last (family) Name First (given) Name Middle Name

TO THE APPLICANT:

The Law School requires two letters of recommendation, in English, at least one of which must be from a member your employer/ work supervisor. You are welcome to submit additional letters of recommendation. Please complete this section of the form and forward it to each of your recommenders. Ask each recommender to complete the lower part and send this form, together with the letter of recommendation, directly to the University of Michigan Law School.

Federal legislation gives students in attendance at the Law School the right to inspect and review the letter(s) of recommendation contained in their educational records, unless that right is waived and the student or the applicant consents to the letter(s) remaining confidential between the Law School and the writer. All letters of recommendation, whether written in confidence or not, are carefully considered as part of the admissions decision. You alone must decide whether or not to waive your rights.

Letters of recommendation are most helpful when they contain candid and objective assessments of an applicant. The Law School believes that the writer of a recommendation should know prior to writing it whether it will be held in confidence. For this reason, we request that you:

1. indicate in the space provided below whether you wish to waive your right to inspect the letter,
2. show this statement with the completed portion indicating your decision to the writer before the recommendation is written, and
3. request the writer to complete the acknowledgment, also provided below, and attach this form (with both parts completed) to the letter of recommendation before sending it to the Law School.

☐ I hereby waive the right to examine this recommendation as provided by law.

☐ I do not waive the right to examine this recommendation as provided by law.

Signature of Applicant

Date

TO THE WRITER OF THE RECOMMENDATION:

Your letter of recommendation will be most helpful to the Law School if it describes the extent and nature of your acquaintance with the applicant and comments candidly, on no more than three pages. on as many of the following subjects as possible: the applicant's intellectual and professional ability, capacity for original thought, ability to analyze and critically assess information, quality of oral and written expression, growth potential, achievements, and personality, including interactions with peers and yourself or your colleagues. It is also helpful to learn how you compare the applicant to others who have pursued graduate legal studies top tier law schools in the United States, or to others whom you may be recommending to this law school. Kindly submit your recommendation on official stationery.

Please mail your letter of recommendation directly to
The University of Michigan Law School,
Graduate Admissions,
701 South State Street,
Ann Arbor, Michigan, 48109-3091, U.S.A., or email it from your professional account to
law.macl.admissions@umich.edu

Please sign the statement below and return this form together with your letter of recommendation.
Do not return your letter of recommendation to the applicant.

Recommender's Acknowledgement:

I acknowledge having read both the above statement and the applicant's declaration concerning access prior to providing the attached letter of recommendation.

_____ Signature of recommender	_____ Title	_____ Date	
_____ Printed name of recommender	_____ Email		
_____ Institution	_____ City	_____ State	_____ Country